



JOB DESCRIPTION

Head Teacher

Reporting to:	Chair of Education
Job Title:	Head Teacher
Liaison with:	Rabbi, Chair of Education, Cheder teachers, caretaking staff, students and their families as appropriate
Hours:	Saturdays in term time 9:00am - 12:00pm plus preparation /administration time
Salary:	£22.68 per hour

Sukkat Shalom Reform Synagogue is a member of the Movement for Reform Judaism and is based in Wanstead London E11 1UL. Our synagogue is over 40 years old and is housed in a beautiful Grade 2 listed building that was once part of the old Wanstead hospital complex and prior to that the Merchant Seamans Orphans Home.

We are a growing community of over 475 Full Members and Associate Members, plus around 90 children, most of whom live in East London and Essex. Our Rabbi is Tali Artman Partock, who is also a lecturer at Cambridge University and the Leo Baeck College. We have close links with other local synagogues, Oaks Lane and Woodford Progressive and hold a number of joint services with them.

Our small friendly cheder has about 15 children aged from 6 to 13 split into two classes and runs on a Saturday morning from 9am to 12 noon. The older class runs from 9am to 11am following which the children join their parents in the service. The younger class runs from 9.30am to 12 noon. The children learn Hebrew for part of the morning and Jewish studies including Bible, festivals, history, rituals and ethics for the rest of the morning. There is also a teaching assistant (who was a pupil at the cheder) to help with the younger class.

We are looking for an enthusiastic person to teach the younger class (ages 6 to 10) and to act as headteacher/co-ordinator.

A more detailed job description can be found below.

Responsibilities

1. Liaise with the Rabbi and Teachers to plan a scheme of work and lesson plans relevant to the content required. Have regular communication with Chair of Education regarding running of Cheder.
2. To teach the younger class Hebrew and Jewish studies.
3. Actively engage with the madrichimot (assistant teachers) encouraging their interaction with the students and encouraging their own personal development.
4. Engage with cheder parents informing them of cheder activities and dates as well as student progress.
5. Maintain student records and ensure health and safety records are kept up to date.
6. Help to ensure a welcoming environment for students.

Person Specification

Essential	Desirable
Ability & Experience	
Demonstrates creative and inspirational teaching methods	Demonstrates knowledge of Progressive Judaism
Experience of teaching	A teaching qualification
Good communicator with primary-school-aged children and their parents; can demonstrate being proactive in communicating with young people and their families	
Models appropriate boundaries in communicating with young people and other key audiences.	Evidence of some safeguarding training
A high level of personal motivation and enthusiasm for Jewish education	
Skills required	
Experienced in teaching	Formal teaching qualification
Evidence of lesson planning, including with differentiation	Evidence of use of creative teaching techniques
Ability to be reflective	Evidence of how a reflective attitude has been used

Personal Qualities	
Willingness to develop and learn new skills as the work requires	Evidence of learning from peers
A calm, confident, supportive and friendly manner	
A team player	
A natural warmth and understanding	

To apply for this role, please complete the attached application form and send to admin@sukkatshalom.me.uk by Monday 8th July 2024