



The Movement for Reform Judaism

Wellbeing Officer on Residential events – Winter 2023

RSY-Netzer

24th – 26th November (1 post)

27th – 31st December (2 posts)

We would ideally like the same person for both events, but will consider applicants who can only do one or other – please be clear on your application

JOB DESCRIPTION

1. **Accountabilities**

Accountable to: Head of Safeguarding and Wellbeing

Liaisons: Youth Mental Health and Wellbeing Coordinator
Youth Director
Movement Workers
Rashimot (head leaders), Madrichimot (youth leaders), Chanichimot (participants) and Movement Workers
RSY-Netzer Administrator
Medic on Camp

2. **Job Purpose**

- 2.1 To be responsible for the health, safety and wellbeing of all participants and leaders throughout the residential programme.
- 2.2 The Wellbeing Officer on Camp will work with, mentor and support the *senior team on camp* in effectively supporting leaders in their work with participants.
- 2.3 The Wellbeing Officer on Camp will be the Safeguarding Officer for their camp.
- 2.4 In conjunction with the other members of the team The Wellbeing Officer on Camp will act in a role of loco parentis during camp.
- 2.5 Although it is hoped that the majority of decisions will be made in partnership with the *senior team on camp*, in cases of Safeguarding of Children and in dealing with Wellbeing, medical and serious emotional and/or behavioural issues related to anyone on camp (inc Madrichimot, Chanichimot and the rashim) the Wellbeing Officer on Camp and the Head of Safeguarding and Wellbeing hold the responsibility for the decision.

3. **Responsibilities Before Camp**

- 3.1 Under go training about the role, RSY-Netzer and expectations.
- 3.2 Meet and liaise with the Head of Safeguarding and Wellbeing to be briefed on the medical/Wellbeing needs of participants and leaders.



3.3 Undergo training with regards to the content of the Wellbeing peulot to be run on Chalutz (pre-camp training), RSY-Netzer policies and structures for dealing with issues arising and proactive support of leaders and participants.

3.4 Attend appropriate aspects of the Senior Tzevet (team) training in London.

3.5 Attend home visits/online meetings with senior camp leaders prior to camp, and/or call individuals/parents where there are particular needs. We do not expect you to attend more than 2 home visits.

4. On Camp

4.1 Support and work in partnership with the *senior team on camp*, ensuring they are effectively mentored and supervised to ensure they are creating and maintaining a safe, supportive and nurturing space for all on camp.

4.2 Act as an advisor; working with the *senior team on camp* and Movement Workers to help leaders work through leadership and discipline issues.

4.3 Meet with leaders and *senior team on camp* daily to discuss the needs of individual leaders and participants and overall wellbeing on camp.

4.4 Be aware of medical/Wellbeing issues for both leaders and participants, providing proactive support and working in liaison with the *senior team on camp*, Medic, on site contacts/authorities, families and the Head of Safeguarding and Wellbeing.

4.5 Be responsible for contacting parents/guardians when necessary including on discipline, medical and Wellbeing issues.

4.6 Be the Safeguarding Officer for the camp, liaising with the Head of Safeguarding and Wellbeing, who is the overall Safeguarding Lead. This will include delivering training to leaders and ensuring that our values, policies and procedures are enacted, and that safeguarding is prioritised on camp.

4.7 Work with the *senior team on camp* to develop and maintain suitable structures for supporting leaders so that they can in turn support participants appropriately.

4.8 Ensure daily communication between the camp and the Head of Safeguarding and Wellbeing with regard to Wellbeing issues, including daily reports, in conjunction with the *senior team on camp*.

4.9 Discuss with Rosh Toran (Head of Logistics) the content of the risk-assessment site survey during Chalutz (pre-camp training), ensuring that necessary action has been taken and is monitored. On a daily basis review the risk assessments that the Rashei Toran and Rashei Mitbach (Head of Kitchen) (where relevant) are creating, and e-mailing these to the Informal Education Director and Head of Safeguarding and Wellbeing.

4.10 Undertake daily hygiene, health and safety checks on the camp kitchen and communal areas.



- 4.11 Ensure that the weather and children's health is appropriate to cope with any activities, particularly 'days out' venues. If you get to the venue and feel in anyway uncomfortable or unsafe for yourself or Chanichimot you must respond responsibly.
- 4.12 Ensure that all staff work within government and RSY-Netzer policies and guidelines.
- 4.13 Ensure that clear notes, case recordings and accident logs are kept via the online system provided, and maintain confidentiality. Any paper notes must be handed in to Head of Safeguarding and Wellbeing at the end of camp.

5. Post Camp

- 5.1 Immediately hand over Wellbeing cases to the Head of Safeguarding and Wellbeing, in written/electronic form as well as verbally.
- 5.2 Within 24 hours of the end of camp have liaised with the Head of Safeguarding and Wellbeing and formulated a plan of action for any appropriate follow up cases.
- 5.3 Submit a full evaluation of camp in general by the end of the week following camp.

Person Specification on next page



Person Specification
Wellbeing Officer on Winter Camp
RSY-Netzer

Experience	Essential	Desirable
Successful track record of minimum 3 years working within education, social, youth, psychology or other related work practice	X	
To have worked with young people aged 8-22 with a range of needs	X	
Experience of handling complex and/or sensitive issues, including discipline, mental health and Safeguarding	X	
To have an understanding of Jewish youth groups and how they operate		X
Skills		
The ability to communicate effectively and sensitively in written and verbal form, using online systems, phone and face-to-face	X	
To have confidence, warmth, tact and diplomacy, especially when holding difficult conversations with parents and participants	X	
The ability to communicate a complex scenario in summary form and lay terms for team members, to empower them to be involved in decision-making	X	
The ability to assess the needs of young people, and develop and implement plans to effectively support them during events	X	
Experience and knowledge of how to handle confidential information appropriately	X	
The ability to make quick, decisive decisions in urgent or critical situations, and to carry these through	X	
Qualifications		
A recognised professional qualification in teaching, social work, social care, psychology, medical profession or other relevant profession		X



A valid first aid certificate, or willing to achieve prior to event commencing		X
A valid Safeguarding Children certificate (Level 2), or willing to achieve prior to event commencing	X	
A valid driving license and willingness to drive to event and during event	X	
Other		
This post is subject to an enhanced DBS check	X	
Availability for dates of residential camp including pre-camp training 27 th – 31 st December 2023 Plus ½ day pre-camp training by mutual agreement	X	